Town of Stanardsville
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THE REGULAR MEETING OF THE COUNCIL FOR THE TOWN OF STANARDSVILLE, VA., WAS HELD ON MONDAY JANUARY 13th, 2025, AT 6:30 P.M. IN THE TOWN HALL.

PRESENT: Council Members: Richard Early
Doris Swenson
Kevin Kelley
Matthew Kime
Michael Payne, Mayor
Maynard Sipe, Town Attorney
Michael Wolkowicz, Clerk

Noting that a quorum was present Mayor Payne called the meeting to order and inquired if the Council had read the December Minutes for the previous meeting. The Council answered in the affirmative and having no amendments Kevin Kelley motioned to approve the December Minutes which was seconded by Richard Early; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Clerk's Report

Clerk Wolkowicz reported he had collected all the billings in preparation for filing an Obligation report for utilization of the Covid funds and had likewise prepared documentation for a forthcoming audit. Clerk Wolkowicz also relayed that there were no received phones calls for the month.

Financial Report

Clerk Wolkowicz presented the tabled November Financial Report and its corrections. The Council noted that decreases in the amount funds in the Brokerage account should not be reported on the Profit/Loss statement and wished it to be changed. Doris Swenson motioned to hold over the November and December financial reports which was seconded by Matthew Kime; voting for the Motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Report on William Mills House

Mayor Payne relayed that the status of progress was in its preliminary steps with regards the renovation of the Willam-Mill's House. Attorney Sipe provided input about the Public Procurement Act and the Town considered adopting a purchase policy. Attorney Sipe was asked to draft a Purchase Policy based on the comments provided by the Council.

Old Business

Mayor Payne reported on the recent CSPCA Spay Clinic funded by the Town and that the Line of Credit had been renewed.

Matthew Kime noted that his wife, Jess, was interested in membership in the BZA and Doris Swenson motioned that the Council accept the nomination which was seconded by Richard Early; voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

New Business

Mayor Payne updated the Council on the Snow Ordinance Reminder and his distribution of the document and asked for the purchase of bags of Snow Melt salt which the Council agreed to. He further broached the subject of the rent/purchase of a snow blower for the Town and nothing was decided on this point. Recognition of Councilmember Matthew Kime, Ms. Shaffric, the Woodson family, Corey Jacober, Ruth Reid and the Stanardsville Volunteer Fire Dept was voiced for their personal efforts in snow removal for the Town's benefit.

Other Matters before the Council

Noting the need for a new Vice-Mayor, Kevin Kelley volunteered his service for this duty and accepted the nomination which was seconded by Doris Swenson; voting for the nomination were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed; Kevin Kelley abstained. Doris Swenson motioned that the Council continue to hold its Regular Meeting on the second Monday of the month at 6:30 PM which was seconded by Kevin Kelley; voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Because the Town does not have a specific policy over electronic attendance, Attorney Sipe said he would draft a policy for consideration of the Council. Additionally, Attorney Sipe inquired about the need for a refresher course in FOIA regulations and the Council agreed.

SIDC and STAR Updates

There were none.

Update from County Representatives

The Planning Commission noted their yearly ratification of bylaws and election of officers, a special use permit needed for an ice rink, a Public Hearing for zoning for a technology district, a meeting on Town infrastructure such as water and traffic, and a discussion of Orange County's 'Buy-In' of Greene County's water supply.

Public Comments

There were none.

Approval of Non-budgeted Expenses

There were none.

Closed Session

There was no need for one.

Adjournment

Doris Swenson motioned to adjourn which was seconded by Michael Kime; voting for the Motion were Richard Early-Aye, Kevin Kelley-Aye Matthew Kime- Aye and Doris Swenson-Aye; Motion passed.

Respectfully submitted

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Michael Wolkowicz, Clerk