Town of Stanardsville
P.O. Box 152, 19 Celt Road,
Stanardsville, VA 22973
(434) 990-6511

THE REGULAR MEETING OF THE COUNCIL FOR THE TOWN OF STANARDSVILLE, VA., WAS HELD ON MONDAY NOVEMBER 10th, 2025, AT 6:30 P.M. IN THE TOWN HALL.

PRESENT: Council Members: Richard Early
Doris Swenson
Kevin Kelley
Matthew Kime

Michael Payne, Mayor

Maynard Sipe, Town Attorney
Michael Wolkowicz, Clerk

Seeing as all council members were present constituting a quorum, Mayor Payne called the meeting to order.

Public Comments

Mayor Payne invited Mr. Blakey to make his regular comments, and the written transcript was submitted.

Clerk's Report and Financial Report

Mayor Payne asked if the Councilmembers had reviewed the minutes for the October meeting which was answered in the affirmative and Councilman Kelley motioned to accept the minutes which was seconded by Matt Kime; Voting for the motion were Richard Early-Aye, Doris Swenson-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed. Attorney Sipe asked for a minor change and Councilman Kelley motioned to accept the amended minutes which was seconded by Matt Kime; Voting for the motion were Richard Early-Aye, Doris Swenson-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed. Clerk Wolkowicz informed the Council that a form-request from the Virginia Dept. of Taxation had been nearly completed and awaited the submission of the signed form as well as the delivery of the yearly Fire Program and requested donation checks to the SVFD. Clerk Wolkowicz reported on the June-September financial reports and Matt Kime agreed with the submissions and requested an updating and purchase of a modern iteration of QuickBooks. Clerk Wolkowicz said he would research the cost for the next meeting. Councilman Kime motioned to accept the amended financials which was seconded by Doris Swenson; Voting for the motion

were Richard Early-Aye, Doris Swenson-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Councilman Kime motioned to accept the current October financials which was seconded by Doris Swenson; Voting for the motion were Richard Early-Aye, Doris Swenson-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed. Clerk Wolkowicz then reviewed the July through October (4 month, 1/3rd year) expenditures and revenues versus the proposed amounts in the approved Fiscal Year 2025-26 budget.

William Mills House

Mayor Payne informed the council as to the health of former Mayor Gary Lowe who was performing pro bono organizational work on the William Mills house project. Mayor Payne stated that bidding period had been extended to December 1st to get more responses from entities he had contacted. He also said that a USDA grant had been targeted for application for monies for the House project. Mayor Payne informed the council he would be requesting a formal sign for the William Mills House and said he had paid for a 3D rendering of the proposed renovation. Attorney Sipe commented on the necessity of a rezoning request from R1 to RC1 and went over the protocol and timeline for the request to the zoning board and planning commissions for the change.

Old Business

Clerk Wolkowicz reported on the quote from Mr. Garrison at Vanguard Roofing in lieu of Mr. Lamb. A discussion ensued over the alternative possibilities and Doris Swenson motioned to accept the $3,642 proposal which was seconded by Kevin Kelley; Voting for the motion were Richard Early-Aye, Doris Swenson-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed and Mayor Payne said he would contact Mr. Garrison.

Attorney Sipe informed the council of his discussions with the current cemetery committee and his request for more information from them and suggested both contact with the Historical Society for support and the need for planning for the legal transition of ownership. A discussion ensued.

New Business

Mayor Payne noted the new business started by councilman Matt Kime as well as the installation of holiday lights the SVFD had put up. It was decided that the Town lights would be sufficient for the festivities.

Other Matters before Town Council

Molly Maid's service was discussed.

Veteran's Day on the 11th at the American Legion Hall was noted.

SIDC Update

Mayor Payne noted the Car Show was a success.

Updates from County Representatives

It was reported that Snead's Auto was planning an application for zoning changes and Supervisors had ongoing discussions about wineries and breweries.

Executive Closed Session

There was no need for one.

Approval of Non-budgeted Expenses

There were none.

Adjournment

Mayor Payne reminded the Council of a Special Meeting for Bid Unsealing on December 1st and Matt Kime motioned to adjourn which was seconded by Kevin Kelley; voting for the Motion were Richard Early-Aye, Doris Swenson-Aye, Kevin Kelley-Aye, Matthew Kime-Aye; Motion passed.

Respectfully submitted

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Michael Wolkowicz, Clerk