Town of Stanardsville
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THE REGULAR MEETING OF THE COUNCIL FOR THE TOWN OF STANARDSVILLE, VA., WAS HELD ON MONDAY AUGUST 11th, 2025, AT 6:30 P.M. IN THE TOWN HALL.

PRESENT: Council Members: Richard Early
Doris Swenson
Kevin Kelley
Matthew Kime
Michael Payne, Mayor
Maynard Sipe, Town Attorney
Michael Wolkowicz, Clerk

Mayor Payne called the meeting to order and asked for a Quorum Call; Voting 'Present' were Doris Swenson, Richard Early, Kevin Kelley and Matthew Kime. Mayor Payne inquired if the Council had read the July 14th Minutes. The Council answered in the affirmative and offered modifications and edits to the submission. Kevin Kelley motioned to accept the Minutes as amended which was seconded by Matthew Kime; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Clerk's Report and Financial Report

Clerk Wolkowicz reported on Molly Maid's absence. Clerk Wolkowicz then explained the corrections and amendments he had made to the June Financial Reports. Doris Swenson motioned that the June and July financials be tabled which was seconded by Matthew Kime; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Tanner Presentation on Grant Writing Services

A presentation was made to explain expertise, qualifications and services provided by Tanner for the William Mills House project. They provided documentation and stated their fee would be 6% of the money granted. After a discussion and Council-comments Mayor Payne and Doris Swenson suggested that this relationship if successful could be expanded to other programs. Richard Early motioned to have Tanner work with Attorney Sipe to give direction to specific grants which was seconded by Doris Swenson; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

William Mills House

Mayor Payne presented the current updated design package for the William Mills House and explained the design changes and updated budget. He said that there was a possibility of breaking ground September/October timeframe.

Old Business

Clerk Wolkowicz informed the council that Mr. Lamb had been contacted and was working on a proposal.

The Comprehensive Plan was discussed and Doris Swenson motioned to hold a work-session to review the Comprehensive Plan draft on August 16th in the Town Hall at 10 AM which was seconded by Kevin Kelley; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

New Business

Attorney Sipe explained his amendments to the proposed TOT and F&B Ordinances regarding dates for submission and payment of duties. Doris Swenson motioned to approve the amendments to the ordinances which was seconded by Kevin Kelley; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed. A discussion of food vendors occurred as it related to the ordinances.

Mayor Payne noted that PenPal letters had been dropped off to send to Scotland.

Mayor Payne noted his initiation of a new sub-account for the William Mills House project. Doris Swenson motioned to approve the opening of the sub-account which was seconded by Kevin Kelley; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Other Matters before the Council

Doris Swenson brought up the matter of a Blight Ordinance and Attorney Sipe said that further discussion was needed, especially coordinating with the County. Mr. Frydl provided input.

Mayor Payne noted the Pepsi 5K Run in Crozet would be held.

STAR Update

Roy Dye noted the Memorandum of Understanding (MOU) regarding the Greene Commons bathrooms had been approved by the County. Attorney Sipe made changes to the MOU and Kevin Kelley motioned to approve the amended MOU which was seconded by Doris Swenson; Voting for

the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

County Update

Work sessions were planned for wineries and breweries; Water and Sewer supply financing discussions were ongoing; the Blue Ridge Meadows project was handing in proposals.

Mr. Frydl and Mayor Payne made comments on the traffic bypass and naming of streets within the project. Mayor Payne made comments on the painting of Main St. and a discussion ensued. Additionally, the assignment of a Park assigned to the Town was discussed with Mr. Frydl.

Comments from the Public

Mr. Blakey made formal comments to the Council encouraging religious freedom and separation of Church and State.

Executive Closed Session

There was no need for one.

Approval of Non-budgeted Expenses

There were none.

Adjournment

Doris Swenson motioned to adjourn which was seconded by Richard Early; voting for the Motion were Richard Early-Aye, Kevin Kelley-Aye Matthew Kime- Aye and Doris Swenson-Aye; Motion passed.

Respectfully submitted

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Michael Wolkowicz, Clerk