Town of Stanardsville
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THE REGULAR MEETING OF THE COUNCIL FOR THE TOWN OF STANARDSVILLE, VA., WAS HELD ON MONDAY MARCH 10th, 2025, AT 6:30 P.M. IN THE TOWN HALL.

PRESENT: Council Members: Richard Early
Doris Swenson
Kevin Kelley
Matthew Kime

Michael Payne, Mayor

Maynard Sipe, Town Attorney
Michael Wolkowicz, Clerk

Noting that a quorum was present, Mayor Payne called the meeting to order and inquired if the Council had read the February Minutes for the previous meeting. The Council answered in the affirmative and relayed amendments to the wording. Doris Swenson motioned to approve the February Minutes as amended which was seconded by Matt Kime; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

William Mills House

Mayor Payne moved to items 6 and 8 of the meeting agenda. Mayor Payne explained problems and community feedback encountered, such as questions and feedback about priorities (improvements to water infrastructure more important were expressed) and a competing Ruckersville Recreation Center simultaneously searching for donor-funding from the area. Donna Harlow provided her input that the Ruckersville project was only in the planning stages and her interactions with possible donors since the project had estimated costs of between $1.2-1.9 million which needed to be firmed up. Also, feedback questioned Town versus County input into the project.

Gary Lowe addressed the Council on budgeting and pricing of the project which were still unknown. Mr. Lowe discussed his exploration of the present hookups of water, sewer, electricity and gas to the house and said they were all present but may need upgrades. He said the next steps were to hire a site engineer, a structural engineer, and an architect for $60,000. A lengthy discussion ensued between Mayor Payne, Maynard Sipe and Gary Lowe about costs, priorities, timing and procedures for hiring contractors.

Mayor Payne suggested that a phased project may be appropriate entailing expenditure of an estimated $297,800 as first phase costs to achieve the 2-year 'Move In' deadline and then take care of further improvements at later dates.

Mayor Payne introduced Ms. Courtney as Vice-Chair of the fundraising committee to assist Chairwoman Donna Harlow. Doris Swenson motioned to approve a resolution to charge Donna Harlow as Chair, Courtney as Vice-Chair, and Aaron Breeden, Michael Payne and Jennifer Ziros as members of the William Mills House Fundraiser Committee to raise funds through grants and donations to renovate the William Mills House as Stanardsville Town Hall which was seconded by Kevin Kelley; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed. Kevin Kelley motioned to appoint Chair Donna Harlow, Vice-Chair Courtney, and Aaron Breeden, Michael Payne and Jennifer Ziros as members of the committee which was seconded by Matthew Kime; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Old Business

Mayor Payne asked to move the business order to attend to Old Business which was motioned by Doris Swenson and seconded by Richard Early and unanimously approved. Attorney Sipe explained and justified his draft of a suggested Purchasing Policy he wrote according to the discussion by the Council in the previous month's meeting. A discussion ensued and suggestions were made. Doris Swenson motioned to approve the amended Purchase Policy as provided by Attorney Sipe which was seconded by Matthew Kime; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

New Business

To expedite the William Mills House project, it was suggested to hold a Public Hearing and advertise it on the Piedmont Greene Recorder online site one week prior to the meeting to allocate extra funds. Kevin Kelley motioned to hold a Public Hearing to approve an amendment to the budget requesting $60,000 which was seconded by Doris Swenson; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Clerk's Report

Clerk Wolkowicz reported he had fielded phone calls, the results of his search for QuickBooks software, and a reminder that a yearly budgetary meeting was needed that would start in April.

Financial Report

Clerk Wolkowicz highlighted items in the report and the change in the assigning of the CD's designation and amounts. Doris Swenson motioned to approve the February Financial Report which was seconded by Matthew Kime; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Old Business (Redux)

Mayor Payne once again expressed the need for membership in the BZA. Doris Swenson motioned a Resolution to recommend to the Court to appoint Jessica Kime and Jennifer Ziros to the Board of Zoning Appeals which was seconded by Richard Early; Voting for the motion were Doris Swenson-Aye, Richard Early-Aye, Kevin Kelley-Aye and Matthew Kime- Aye; Motion passed.

Other Matters before the Council

Doris Swenson stated the Art Guild met and was informed of parking instructions as well as discussions about banners.

SIDC and STAR Updates

There were none.

Update from County Representatives

There were none.

Public Comments

There were none.

Approval of Non-budgeted Expenses

There were none.

Closed Session

There was no need for one.

Adjournment

Richard Early motioned to adjourn which was seconded by Doris Swenson; voting for the Motion were Richard Early-Aye, Kevin Kelley-Aye Matthew Kime- Aye and Doris Swenson-Aye; Motion passed.

Respectfully submitted

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Michael Wolkowicz, Clerk