TOWN OF STANARDSVILLE
TRANSIENT OCCUPANCY TAX RETURN

(Must be filed on or before the 20th of each month)

BUSINESS INFORMATION:

Trade Name: _____

Business Owner Name: _____

Business Street Address: _____

Business Phone Number: _____

Business Email: _____

TAX CALCULATION For Calendar Month of _____, 20_____

1	Gross Receipts for Lodging Charges Subject to Tax	$
2	Tax Due (8% of Gross Receipts)	$
3	Timely Filing Commission (3% of Line 2 if filed on time)	$
4	Total Tax Payable to Town (Subtract Line 3 from Line 2)	$
5	Late Payment Fee (Additional 10% of Tax Due if filed after due date)	$
6	TOTAL AMOUNT DUE PAYABLE TO TOWN	$
7	Less Credit for tax remitted on your behalf by accommodations intermediary during reporting month (provide details below)	$
8	TOTAL AMOUNT PAID WITH THIS REMIMTTANCE	$

TAX PAYMENTS MADE BY THIRD PARTY ACCOMODATIONS INTERMEDIARY

Intermediary	Gross Receipts Reported	Tax Paid	Date Paid
	$	$	
	$	$	
	$	$	

You are required to provide transactional documentation from the accommodation's intermediary (Airbnb, Vrbo, etc.) substantiating the tax was paid on your behalf to this locality.

DECLARATION OF BUSINESS OWNER OR PREPARER:

I certify that this return has been examined by me, the below signee, and is to the best of my knowledge, a true, correct, and complete return.

Name: _____ Title: _____

Signature: _____ Date: _____

MAKE ALL PAYMENTS PAYABLE TO: TOWN OF STANARDSVILLE

DELIVER PAYMENTS TO:

Via Mail: P. O. Box 152, Stanardsville, VA 22973

In Person Drop Box: 19 Celt Road, Stanardsville, VA 22973

BELOW RESERVED FOR TOWN USE

Date Received:	Amount Received:	Payment Method:	Received By:
	$		
Paid On Time? Y / N		Eligible for Timely Filing Commission? Y / N	
Notes:			

Form: July 2025